

**CAPE CORAL
MAYORS SCHOLARSHIP FUND, INC.
CAREER TRACK SCHOLARSHIP**

**P.O. Box 151999
Cape Coral, FL 33915**

2019

**FACT SHEET
GUIDELINES & APPLICATION
PACKET**



PLEASE READ CAREFULLY!

The applicant must submit the signed application, transcript, resume, biographical sketch, authorization and photograph by email or USPS mail postmarked no later than

February 8, 2019.

Hand-delivered applications will not be accepted.

Cape Coral Mayors Scholarship Fund, Inc.

The Cape Coral Mayors Scholarship Fund is a volunteer, non-profit group represented by a Board of Directors. It was created in September 1982 and incorporated in 1996. It was patterned after the President's Council. Its purpose is to raise funds and present scholarships to graduating seniors residing in Cape Coral and may be attending schools outside the Cape Coral area. The scholarships are based on scholastic achievement and community involvement.

How are the funds raised?

Donations from corporate and private benefactors
Mayors Scholarship Fund Raiser Reception
A Night at the Theatre at the Cultural Park Theatre
Other fundraising functions

How many scholarships are awarded?

This is the second year for the Career Track Scholarship and the number of scholarships awarded will be based upon sponsorship dollars received and qualified applicants.
The amount will be \$1,500.

Who is eligible for a scholarship?

High school graduating seniors who are legal residents of Cape Coral are eligible. Please see Guidelines for Scholarship Application on the following page.

How do I apply?

A copy of the application is available:

At our Website: CapeCoralMayorsScholarship.com

Through your school guidance counselor or by writing to:

Cape Coral Mayors Scholarship Fund, Inc.
P. O. Box 151999

Or emailing a request to Richard Williams w1rik@hotmail.com

Some of our major contributors have been:

- Lee Health (formerly Lee Memorial Health System)
- Waste Pro
- The Lee County Sheriff's Office
- Aecom Technical Services
- IUPAT Local 2301
- Edward Jones
- Cape Coral Breeze
- Cape Coral Community Foundation
- Henderson/Franklin Attorneys at Law
- Cape Coral Construction Industry Assoc.
- Liz Stuart Memorial Scholarship
- Republican Women of Cape Coral Federated
- Cape Coral R/Sea Hawks Flying Club
- Cape Coral Ladies of the Elks
- CC Firefighters Local 2424
- Castle Harbour Homes
- CC Irish American Club
- Cape Coral Kiwanis
- Zemel Trust
- The Earle Tolles Family
- Metropole Construction
- Storm Smart
- FineMark National Bank & Trust
- German American Social Club
- Calusa Chapter, MOA

Cape Coral Mayors Scholarship Fund, Inc. Guidelines for Scholarship Applicants

Eligibility

The applicant must:

Provide proof of Cape Coral residency.

Applicant's official school transcript bears an address that is within the prescribed legal geographic boundaries of the City of Cape Coral

or -

A notarized letter from their guidance counselor or principal stating the applicant is a legal Cape Coral resident and why there is a discrepancy on the transcript regarding their address.

Be a graduating senior who has been accepted for admission at a post-secondary institution with a career training program that can be accomplished in fewer than four years. Career Source Southwest Florida is a good resource for information: <http://careersourcesouthwestflorida.com/occupations-in-demand/>

An applicant is not eligible if he or she is:

Related to any member of the Scholarship Committee of the Cape Coral Mayors Scholarship Fund.

Application

Applicants must submit a computer generated or typewritten application. **Hand-written applications will not be accepted.** A copy of the application is available in your school counseling office or on our website.

The following items must be attached to the application:

1. Transcript which includes current GPA
2. Resume that includes any work experience or school involvement
3. Biographical Sketch / Essay
4. Student Essay and Photograph Authorization / Permission to Publish Form
5. Student Photograph and Copyright Release from photographer or studio if applicable (jpg or gif format)

1. Transcript

Applicants must submit:

- Transcripts that at least includes the end of the junior year
- If taken, SAT and/or ACT test scores
- GPA documentation
- Any other relevant assessment information

2. Resume

Applicants must submit a computer generated or typewritten resume. It must not be more than two pages.

3. Biographical Sketch /Essay

Applicants must submit a computer generated or typewritten biographical essay. It must be at least one page in length and not more than two pages.

Include but is not limited to:

Reasons for wanting to be considered for the Career Track Scholarship

Elaboration on academic, community and personal achievements

Career goals and life ambitions

4. Cape Coral Mayors Scholarship Fund Photograph Authorization / Permission to Publish Form

This form authorizes the Mayors Scholarship fund to publish your essay and photograph in the Cape Coral Mayors Scholarship Fund Awards Banquet program. It also authorizes local media to publish your essay and photograph. The banquet program is distributed as follows:

Local Media

Cape Coral and Fort Myers public and private schools.

Cape Coral Mayors Scholarship Fund Awards Banquet is tentatively scheduled for April 25, 2019.

5. Student Photograph

Student photograph or photograph taken by a professional photographer or studio must be included with the application. If emailed, the photo must be sent in jpg or gif format. **If mailing the application packet, please put the photograph in a sealed envelope with the applicant's name on the outside.** Paper copies of photos cannot be used.

A written copyright release from the photographer or studio must accompany the photograph. This permits the Cape Coral Mayors Scholarship Fund and local media to print / publish the photo. The photograph will not be returned.

Scholarship Disbursement

The Cape Coral Mayors Scholarship Fund will send the scholarship check directly to the post-secondary institution when official notification of the recipient's enrollment is received. The check will have the name of the post-secondary institution and the scholarship recipient.

Deadlines

The student application (Don't forget to sign it!!!) should be submitted by email:

By Email: Scan the application packet (and also include the jpg or gif photograph) and email to **Richard Williams** w1rik@hotmail.com **by the deadline of February 8, 2019.**

If the applicant is not able to scan documents so that they can be emailed, the entire packet may be mailed instead of emailed.

By Mail: Complete packet postmarked no later than February 8, 2019, to:

Cape Coral Mayors Scholarship Fund, Inc.
P.O. Box 151999
Cape Coral, Florida 33915

Hand-delivered applications will not be accepted.

Interview

Applications will be reviewed and applicants will be selected for interviews. Interviews will be conducted in March 2019. All interviewed applicants will be advised of their status by mail / email shortly after decisions have been made.

Award Banquet

Scholarship recipients along with two family members will be guests of honor at the Cape Coral Mayors Scholarship Fund Awards Banquet scheduled for April 25, 2019. A corporate sponsor will present the scholarship award to recipients at the banquet.

2019 Cape Coral Mayors Scholarship Student Application

APPLICANT INFORMATION

Name:

Cell Phone:

Email Address:

Date of birth:

Home Phone:

High School:

Current Home Street Address:

City:

State:

ZIP Code:

Anticipated graduation date:

POST-SECONDARY INSTITUTION INFORMATION

Name three post-secondary institutions for which you have formally applied in order of preference

School 1:

Accepted:

School 2:

Accepted:

School 3:

Accepted:

Intended Career Track:

When Start:

PLEASE LIST ANY ACADEMIC HONORS, SCHOOL ACTIVITIES AND/ OR OTHER EXTRA-CURRICULAR ACTIVITIES

PLEASE LIST ANY COMMUNITY / CHURCH ACTIVITIES:

Signature of applicant:

Date

Application will not be accepted without this information.

February 8, 2019

Dear Parent/Guardian and Student:

Each year The Breeze Newspapers highlight the Cape Coral Mayors Scholarship Fund and its recipients by publishing the Awards Banquet Program booklet which includes a photograph and biography of each student. The publication is distributed in the Cape Coral Daily Breeze and its website, the Cape Coral Chamber of Commerce, and is also provided to each of the recipients at the awards banquet.

This letter authorizes the Cape Coral Mayors Scholarship Fund and The Breeze Newspapers to publish and distribute the student biography and student photograph in the program booklet. Please include this signed letter with the student application packet. We reserve the right to edit submissions.

**CAPE CORAL MAYORS SCHOLARSHIP FUND
STUDENT ESSAY AND PHOTOGRAPH AUTHORIZATION / PERMISSION TO PUBLISH FORM**

I, the undersigned, give the permission to print the essay and photograph submitted by:
(Student name)

_____.

Parent/guardian signature

Student signature

Print name and Date

Print name and Date

Telephone

Application Check List

- You are a legal resident of Cape Coral.
- The application is typewritten or computer generated – NOT handwritten.
- The application is signed and dated.
- A school transcript which includes GPA is attached. If transcripts do not include GPA then other official documents are included to provide this information.
- Your personal biographical sketch is typewritten or computer generated and attached.
- A resume that includes any work history or school/community involvement
- Student Essay and Photograph authorization / permission form (if required) is completed and attached.
- Student photograph in jpg or gif format or submitted **on photo paper** in a sealed envelope with name on outside.
- Deadline for submitting all application materials is February 8, 2019.

All documents should be submitted together, this will ensure that everything is considered in the evaluation process.

All material should be emailed to **Richard Williams** w1rik@hotmail.com and a confirmation email will be sent within 48 hours of receiving the information.

Or you can mail your information to:

CAPE CORAL MAYORS SCHOLARSHIP FUND, INC.
P.O. Box 151999
Cape Coral, FL 33915

By the February 8, 2019 deadline.

Hand-delivered applications will not be accepted